

## Outline 2023-2026

The objectives of the Management Committee:

- 1 Manage the Watson Lane, Wingerworth allotment site,
- 2 Promote allotment gardening as a **community resource**; encouraging participation and membership.
- 3 By various means further the interests of members with regard to the proper cultivation, good management and safe enjoyment of the allotments.

The Lease and addendum agreed with Wingerworth Parish Council sets out the Society's responsibilities to fully manage the membership and maintain the site and its boundaries. The long Lease affords a low rent. The Society will raise external funding to undertake work on the site. All such work will be in agreement with The Parish Council.

In 2022-2023 we have achieved:

1. £1000 D.C.C. funding for 15 IBCs in support of the Water Conservation Policy
2. Northern boundary ditch has been cleared.
3. Southern boundary maintained.
4. Two Community areas for manure and wood chippings.
5. Successful bid for £8,705 from Severn Trent to develop a wildlife corridor and restore a lost footpath.
6. Successful bid for £1280 from Derbyshire Funders to develop on site community plot to provide and as a focus to collect surplus produce for Gussie's Food Kitchen and local food banks.
7. Successful bid for £500 from PBI Community to support the Society.
8. Securing a donation from Sutton Seeds and Homebase for gardening equipment and materials, to support the Community Plot.
9. Three Members' Surveys.

A key date is June 2027 when the five year break clause is in effect. Although realistically, if there is a rent rise, the PC must give a year's notice. This falls in with the Model Rules.

This is a framework, a working document, a starting point return to as time passes with amendments etc. It will be a standard agenda item and will change over time.

As we are a 'Limited Company' regulated by the FCA, we will now be using the appropriate nomenclature for a company: Board, Directors etc.

There are five strands to the Society's long term planning and work each linked to a Society Objective

- Strand 1; Site management: Board level, Objective 1
- Strand 2: Promoting the Society: Board level, Objective 2
- Strand 3: Members involvement: site improvements: Objective 3.
- Strand 4: Social events and wider community engagement: Objective 2.
- Strand 5: Financial stability: Board level, Objective 1

<b>Date</b>	<b>1.Site management: Board level. Objective 1</b>	<b>Who</b>	<b>How</b>	<b>Resources(time/materials)</b>	<b>Completion</b>
2023-2024	1.1 Southwest boundary to create a wildlife corridor and ephemeral pond also Community Areas.	Lead KP	Severn Trent Funding £8705. Match funding: Cadent, shredder, volunteers, DWT report. £1500	Volunteers....800hrs Treescapes; fencing and planting. Cadent: two days with JCB. Five skips. Benches/tables.	December 2023
2023	1.2. X3 into a Community Area with raised beds, renovated poly-tunnel and sitting area.	Lead GH/HP/HD	FoundationDerbyshire grant £1280. Match funding: recycled materials, volunteers, donations Homebase and Sutton Seeds (£200).	Volunteers....200hrs. Wood for raised beds. Woodchip. Fabric. Recycled materials. Donated plants from members.	September 2023 Final report submitted.
2023	1.3 Develop contacts/build on contacts with local charities.	HD /GH	Direct contact.	Planting to support need. Collecting surplus produce.	Ongoing---2026
2023	1.4 Set out an application schedule for external funding. Links to 1.5, 1.6, 1.7, 1.8,1.9. Clear rationale and approach set out	GH/ sub comm	Establish sub committee. Collation of potential funders. Maintain links. Attendance at seminars	Volunteer time. Members surveys (guidance)	October 2023 meeting Ongoing---2026
2023	1.5 Improve the area outside the shop to improve accessibility to X3	GH/HP	Explore potential small funders. Scoping document.	Volunteers Fix the drainage. Suitable 'hard standing material'. Paint for buildings	Ongoing---2024
2023-2024	1.6 Investigate further funding sources to fund additional IBCs and to implemented the Water Conservation Policy.	GH/KP	Explore potential funders: e.g.Mansfield BS. Envii link for IBCs.  Review and promote Water Conservation methods.	Researching and preparing applications for 2024. KP support to members with Envii IBCs.  Review of policy and promotion via Newsletters, talk at AGM etc..	Ongoing---2024  Ongoing  March 2024

<b>Date</b>	<b>1.Site management: Board level, Objective 1</b>	<b>Who</b>	<b>How</b>	<b>Resources(time/materials)</b>	<b>Completion</b>
2024	1.7 Improved fencing and gates on the Watson Lane boundary.	GH/sub comm	Explore potential funders: e.g. National Lottery, DCC.  Scoping document.  Tree (TPO) management.	Application to National Lottery not successful. DCC application in preparation.  Outline of need and issues.  PC commissioned Tree Survey. DCC Highways survey.	July 2023  December 2023 deadline.  Completed.  Awaiting reports
2024	1.8 Assessment of the drainage on site and planning/costing for remedial work.	GH/sub comm	Survey of site. Class by seriousness: major work/minor work. Plan and cost by class.	Volunteers. Minor work: self funding. Major work: external funding	Mid 2024  Mid 2024
2023	1.9 Investigate the spring top of D1	KP/others	Viability of tapping this to supply water on site.  Report back	Possible underspend from Severn Trent.	October 2023
2024-2025	1.10 Implement remedial drainage plan	GH/sub comm	Explore funding to support the work.  Scoping document.	Funding application for major work.	2025
2023-2026	1.11 Plot and H and S inspections	HP  LT  HP  HP	Monthly plot inspections with a specific focus.  H and S policy review  H and Survey: March and October  Report back	One day per month March-October. Published list of aspects being looked at.  One day	Ongoing  March 2024  Ongoing  Ongoing

Date	1.Site management: Board level, Objective 1.	Who	How	Resources(time/materials)	Completion
2023-2026	1.12 Build a team of volunteers for site management.	Board	Email request sent Identify tasks and training Schedule of work for site maintenance	Volunteer time. Running costs of mowers etc. Training and H&S. Published list of works	Initial list completed  Ongoing

<b>Date</b>	<b>2. Promoting the Society: Board level, Objective 2</b>	<b>Who</b>	<b>How</b>	<b>Resources(time/materials)</b>	<b>Completion</b>
2024-2026	2.1 Recruiting new plot holders and members. Enquiries Link 2.2 and 2.3.	Board  LT	Advertisements Maintaining a waiting list. Site visits. Sending newsletters to those the waiting list.	Posters in shops. Social media.	Ongoing 2026
2024-2026	2.2 Use of social platforms to publicise the Society and events. Need to get local followers. Fulfilling funding award criteria.	GH	Facebook page #WingerworthallotmentCo operativesociety.  Website	Web management Facebook page management  £3.99/m £16pa for domain.	Ongoing 2026
2024-2026	2.3 Articles in publications outlining events and updating etc.	GH/other s	Derbyshire Times. NSALG,Wings..similar	Articles drafted	Ongoing 2026
2024-2026	2.4 Develop links with other allotments: sharing of ideas etc.	GH/other s	Visits to other sites.	Contacting possible sites	Ongoing 2026
2024-2026	2.5 Positive involvement with local groups and local events and local residents. (link to 1.2)	Board and members	Making contact with: -Wingerworth Fun Day -MacMillan Morning. -Fruit and veg show. -School/church harvest festivals -Open gardens -Men in sheds etc..	Logistics of planning for and being organised for such involvement	Ongoing 2026
2023-2026	2.6 The allotment as a Community Resource: as a resource for interest groups and secondly as a well being resource.	Board	-Wild life groups, - Schools/forest school. - Art groups. -Photo log. -'green prescribing'	Logistics in planning and preparing for such on site activities. 'Nature cams' for a live feed on the website (Severn Trent funding).	Ongoing 2026

2024-2026	2.7 Maintaining links with existing funding organisations to promote the Society	GH/sub comm	FoundationDerbyshire. SevernTrent. Etc..		Ongoing 2026
2023-2026	2.8 Ensuring positive links and communication with the Parish Council (link with 5.9).	Board	Newsletters sent to PC/other parties. Send invite to PC/significant others for events. Regular PC meetings.		Ongoing 2026
2024	2.9 Develop the AGM and GM to include a guest speaker.	Board	Dominic's hot tips in Newsletter	Contacting and organising a speaker	

<b>Date</b>	<b>3. Members involvement: site improvements: Objective 3.</b>	<b>Who</b>	<b>How</b>	<b>Resources(time/materials)</b>	<b>Completion</b>
2023-2024	3.1 Improving members consultation using surveys.	LT	Explore free online surveys.  Schedule for surveys.	Time in design, management and collation.	Paper survey, completed March 2023. Online survey completed July 2023
2024-2026	3.2 Sharing of survey results with membership.	Board /others	Sharing at AGM/GM. Analysis shared via newsletter, website, noticeboard/shop. Opportunity for members' feedback.	Board Agenda time following each survey.	Ongoing...2026
2023-2026	3.3 Opportunities for members to participate in planning social events and site improvement-management. (link with 4.2)	Board /others	Use feedback to identify specific projects for members involvement.	Volunteers time	Ongoing...2026

2024	3.4 Forming a 'Nature' group to monitor the wildlife on site and the wildlife corridor.	Board /others	Setting up a members group/use local groups.	Need to consider insurance and other practicalities.	Ongoing...2026
2024-2025	3.5 Community gardening and well being. (link with 3.2)	Board /others	Setting up a members group/use local groups. Responding to members idea/suggestions	Need to consider insurance and other practicalities.	Ongoing...2026
2024-2026	3.6 The shop: developing the potential of the shop raise funds by increasing its range and interests.	DD/GH	Rota to man the shop. Possible online shop with click and collect. Shop access for non-members	Volunteers.  Time to build the shop on the website.	Ongoing...2026

<b>Date</b>	<b>4: Social events and wider community engagement: Objective 2.</b>	<b>Who</b>	<b>How</b>	<b>Resources(time/materials)</b>	<b>Completion</b>
2023	4.1 Annual calendar of Social and community events planned:	HP/others	In process.	Time required to organise. Advertising locally.	2023
2024	4.2 Establish a Social Committee and calendar. (link with 3.3).	others	From interested members. Propose a social events calendar. Organised 'garden/allotment' visits.	Self financing. Time to organise.	2024 annually
2024	4.3 Explore the opportunities for wider community engagement.  Link with 2.5 and 2.6	others	Supporting well being. Opportunities for local groups: ie local artist day, schools visits, etc.  Recommendations	Need to consider insurance and other practicalities.	2024-2025

2024	4.4. Use of the Community Plot to grow plug plants for members, for donation and events.	GH lead	Planting plan for community plot to provide donations. Explore wider community involvement: community/school beds maintained by ourselves.	Registering for community events. Need to consider insurance and other practicalities.  Use of the community poly tunnel to provide plug plants.	2024-2026
2024	4.5 Hosting on site events with a third party. Organised through the shop.	Board	Local cafes: Figaro, on site cooking demonstrations using our produce. Health Centre: use of site to raise well-being awareness.	Potential of a 'recipe book'.	

<b>Date</b>	<b>5: Financial stability: Board level, Objective1</b>	<b>Who</b>	<b>How</b>	<b>Resources(time/materials)</b>	<b>Completion</b>
2023	5.1 Embedding a year on year budget: 'known v unknown costs'.	Treasurer	Analysis of costs to be able to forecast the Society's management costs.  Recommend plot rental and membership fees.	Board Agenda time.  AGM/GM	September 2023.  Then annually
2023	5.2 Ensuring robust protocols and reporting: accounts reporting and AR30 (FCA).	Board  Board	Approval of annual accounts by the Board as per Model Rules.  Presentation to	Board Agenda time September 2023.	September 2023.  Then annually.



		Treasurer /LT	membership. Completion of AR30.	Agenda item at GM	October 2023
2023	5.3 Set 2025-2026 rent and membership fees based on forecasts and having achieved the required contingency for 2025-2026.	Board	Agreed forecast spending.  Proposal for membership.	Board Agenda time September 2023.  Agenda item at GM/AGM	September 2023.  Then annually, one year ahead.
2023-2026	5.4 Updating of the site register	Board	Re-survey as required. Agreed with plot holders Calculation of rents.		Ongoing 2026
2023	5.5 Review of sub-tenancy agreements and membership details.	LT/GH	Members contacted to verify details.	Time to contact and to maintain records.	December 2023

<b>Date</b>	<b>5: Financial stability-Board level, Objective1</b>	<b>Who</b>	<b>How</b>	<b>Resources(time/materials)</b>	<b>Completion</b>
2024	5.6 Annual review of the Society's Rules and Policies.	LT/GH /others	Meeting.  Use of company nomenclature. Board approval.  Updated Handbook/Polices issued with sub-tenancy agreement.	Time to read, check and amend/re-draft.  Agenda time at Board meeting, Jan/Feb 2024.	Ongoing, annual task.
2024	5.7 Creation of key dates	LT/GH			

	calendar for the forthcoming year.  (link with 3.3 and 4.2)	/others			
2024	5.8 Governance checklist	LT/GH /others	Review of Governance documents as required by FCA and for the management of the Society.	Meeting time  Agenda time Board April 2024	Ongoing 2026
2026	5.9 Preparing for the five year 'break clause' 2027 with PC.	Board	Agree agenda. Preparation of documents etc.	Meeting time.	2026-2027
2024-2023	5.10 Succession planing	Board	Recruitment of new Directors. Use of co-option to strength the Board		Ongoing 2026